

Vacancy Announcement: RESEARCH COORDINATOR

New Application Deadline: 25 February 2019

The OSCE Academy in Bishkek, Kyrgyzstan invites applications from highly qualified scholars to its newly created Position of Research Coordinator.

The OSCE Academy in Bishkek is a public foundation, created in 2002 between the Kyrgyz Government and the Organization for Security and Cooperation in Europe (OSCE). The OSCE Academy promotes values and principles of the OSCE through research, post-graduate education, professional trainings, and intellectual exchange. Its highly demanding MA Programmes in the fields of "Economic Governance and Development" and "Politics and Security (Central Asia)" annually accept up to 60 young professionals from Kyrgyzstan, Kazakhstan, Uzbekistan, Turkmenistan, Tajikistan, Afghanistan and Mongolia on a competitive basis. The Academy seeks to strengthen its capacity to develop and implement research projects and to engage in collaborative research programmes.

The Research Coordinator will be supporting the full-time faculty at the Academy and visiting scholars in their efforts to conduct research. S/he will act as focal point for all requests for research collaboration as well as take initiative to develop and set up a long-term research programme for the Academy. To that end the Coordinator will engage into networking activities and seek out and assess funding opportunities. Finally s/he will be responsible to oversee the Academy's professional training programme.

The position of Research Coordinator will be granted as full-time position for an indefinite period starting on **1 March 2019** pending the availability of funding. The position will be based in Bishkek, Kyrgyzstan.

Qualifications and eligibility

Candidates for this position should meet the following requirements:

- PhD degree in the Social Sciences is preferred;
- Record of peer-reviewed publications;
- Record of research project implementation;
- Excellent knowledge of English and Russian;
- Effective interpersonal and communication skills;
- Ability to travel extensively.

The OSCE Academy in Bishkek is an equal-opportunity institution. It operates on the principle of non-discrimination. All recruitment decisions are taken on the basis of best qualification of the candidates, with consideration of regional and gender balance.

The OSCE Academy will provide/cover:

- **1 340 - 1 575 EUR as gross monthly salary.** Final amount depending on interview results;
- Visa and work permit support;
- Office space and computer, as well as access to all facilities of the OSCE Academy.

NOTE: The Academy will not cover health insurance and expenses of family members.

Interested applicants should submit their application including:

- A cover letter;
- A CV with two references;
- A proposal for a multi-year research programme for the Academy (including topics, schedule, possible research partners as well as funding opportunities)

To info@osce-academy.net by **25 February 2019, 18.00 pm** Bishkek time.