

Dates: 7 – 11 August 2023

Venue: Bishkek, OSCE Academy

Application Deadline: 25 June 2023 (Bishkek time)



Trainer: Dr. Waleed Gumaa

Bio:

Dr. Waleed Gumaa has been a lecturer for the last 15 years, teaching various Business and Project Management courses and a strong management background coupled with consulting experience throughout some of the globe's leading organisations for over 22 years.

Waleed has experience in consulting and management in a wide spectrum of industries ranging from Aviation, Finance, Technology, Recruitment, Government and Education, and this serves to strengthen what he brings; the practical aspects to the classroom to the benefit of the students.

He holds an M.B.A. in International Business & Strategy from Cass Business School, London, UK complemented by a B.A. in International Relations from Clark University, Massachusetts, USA as well as specialised courses from Harvard and SOAS in global interdependence and development economics.

Currently, he is the director of Master Programmes at the Riga Graduate School of Law, Riga, Latvia, where he is responsible for 6 Master programmes. He teaches 5 courses on various business topics. He is also a guest faculty member at the Duale Hochschule Baden-Württemberg Mannheim, Germany, Faculty of Transport and Logistics and Faculty of Digital Business and Industry where he delivers lectures on Strategic Management. Dr Gumaa teaches Project Management at the OSCE Academy.

About the Training

A successful Project Manager must simultaneously manage the four basic elements of a project: resources, time, money, and scope. These elements are all interrelated, each must be managed effectively and all must be managed together if the project, the team, and the project manager,

are to have a successful outcome. This training will cover the basics of a project lifecycle and its application from inception to completion and delivery. By the end of the training, participants be able to gain the following:

Knowledge:

- Holistic understanding of project management, and its importance in various working environments.
- Learn to balance time, resources and cost and causes of project success and failure.

Skills:

- Creating project plans
- Creating project budget plans
- Learning to execute and manage project plans

Medium of training: English

Certificates:

Certificate of Attendance from the OSCE Academy in Bishkek will be awarded only to those participants, who attend at least 95% of all sessions and successfully submit all the assignments, including the final exam.

Cost:

Free of charge. Travel and visa costs and airport transfer will be provided by the OSCE Academy

To be considered for the Project Management Trainig, applicants must:

- Be citizens of Kyrgyzstan, Kazakhstan, Uzbekistan, Turkmenistan and Mongolia as well as citizens of Afghanistan and Tajikistan (only those residing in Kyrgyzstan)
- Have a Bachelor's or Master's degree
- Start their professional career or have no more than 5-7 years of professional experience at the International Organization, International Development Organization, International Non-Governmental (Non-Profit) Organization, or Governmental and Public Institutions
- Be fluent in English

How to apply?

Please submit the following documents in a single PDF document of no more than 4 pages, all in English, saved as Mr/Ms_Name_Surname_PM:

- The most recent curriculum vitae of no more than two pages;
- A letter of motivation up to 400 words;

Please send your documents by email to: training@osce-academy.net NO LATER than the **25th of June 2023 at midnight (Bishkek time)**. Please indicate "Project Management Training" in the subject line of your email. An application that does not follow these instructions will not be reviewed. Please NOTE that only selected candidates will be contacted.

Selection and schedule

Successful candidates will be selected and informed by 7 July 2023. Invited training participants will be required to fully attend the programme, complete all training activities and make tangible progress during the training.

The OSCE Academy in Bishkek is a public foundation, established in 2002 in Kyrgyzstan based on a partnership agreement between the Organization for Security and Cooperation in Europe (OSCE) and the Government of the Kyrgyz Republic. The OSCE Academy promotes regional cooperation, conflict prevention and good governance in wider Central Asia through postgraduate education, professional training and intellectual exchange. The Academy offers MA degrees in Economic Governance and Development and Politics and Security, provides expert training and conducts demand-driven research.